

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
January 8, 2015
7:00 PM

Call to Order Trustee Meeting at 7:02 PM

Roll Call – Ron O’Connor, Alison Cembalisty, EveMarie Cabral, Jocelyn Tavares
Alison moved to approve November 13 minutes. EveMarie seconded it. Minutes approved.
December meeting not held due to illness and family circumstances.

Old Business

- Discussed the Building Needs Committee Job Description. Will work to expand the Committee size in order to make the tasks manageable.
- Training Day/Staff Development Day has been tabled due to staff absences. It will be picked up when everyone is back to full-time.

New Business

- Discussed statistics.
- Discussed 9C Cuts with regard to State Aid and how it affects the Library. This was due to Legislature’s spending bills with insufficient funding to cover expenses. Tax receipts are ahead, but there is an income tax reduction for 2015. New governor’s budget is scheduled for March 2015. Our second state aid payment in April will include the anticipated 1.5% 9C cut.
- Jocelyn, Ron and Britt attended the Community Preservation Committee meeting on Monday, December 8. Quorum was not made. Anticipate Jocelyn will attend meeting on Thursday, January 15.
- Discussed Bookletters, a new product that the Dighton Library is receiving as part of the SAILS Library Network.
- Discussed the Massachusetts Library System’s Ebook Project and Dighton’s participation in it. We currently have access to the product Biblioboard through the project.
- The meeting with the Board of Selectmen to discuss the FY16 budget is Friday, January 9. The FY16 budget is due to the Town Accountant on Thursday, January 22. That budget requires signatures. Jocelyn will prepare it after the meeting with the Selectmen. There followed discussion about how many books/library materials are processed each month. Jocelyn will prepare statistics for February.
- Annual Report was due to the Selectmen and has been submitted. Jocelyn will forward the completed copy. Thank you to Ron for assistance.
- The Selectmen have instructed Jocelyn to start getting repairs done on the library’s chimney, regarding the plant growing in it. The Building Commissioner has offered his assistance in the matter, and Jocelyn will follow up with him. Jocelyn confirmed during the Department Head meeting that this can be paid from the Town Building Account.
- Need to fill out Construction and Design Paperwork. May look to Town Accountant to help.
- Scheduled Trustee Brainstorming Day for before the regularly scheduled Trustee meeting of Thursday, February 12 at 6:00. Jocelyn will prepare packages to prepare for the evening and float questions for brainstorming purposes.

Friends

Correspondence

Upcoming Programs

- Discussed January programs.
- Personnel Issues
- Anticipate significant staff shortage throughout winter, but remaining staff will cover be able to cover.
- Questions/Input
- Alison gave update on her coyote program; presenter involved in an accident. She is looking in to alternatives
- Adjournment
- Eve moved to adjourn. Alison seconded. Meeting adjourned at 8:10 PM.

Approved