

**DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
AD-HOC BUILDING NEEDS COMMITTEE
MINUTES
January 21, 2016
6:00 PM**

Call to Order Meeting

EveMarie Cabral, Alison Cembalisy, Ron O'Connor, Library Trustees
Jocelyn Tavares, Lorie Van Hook, Library Staff
Zachary Lapointe

Old Business

- No discussion of recap.

New Business

- Put together a list of interview questions at length. Jocelyn researched examples from the Massachusetts Board of Library Commissioners (MBLC), neighboring libraries going through this process and questions that one may ask a project manager
- Discussed the logistics of holding interviews in the library while open to the public. Would not be possible to do this and provide library service to certain areas at the same time.
- Discussed rating scales and how committee could differentiate between the different firms that we perceive to be qualified and would do a good job.
- Jocelyn will schedule interviews over Monday evenings, Wednesday evenings and Saturdays if possible. Will get answers to questions regarding open meeting law and committee involvement from the MBLC.
- Trustees voted to close Wednesday, February 3, for staff training day and to facilitate space for the Interview.

Questions/Input

Adjournment

- Ron O'Connor moved to adjourn meeting. Alison Cembalisy seconded it. Adjourned at 8:15 PM.