

## Meeting Minutes

Project: Dighton Public Library  
 Meeting Date: 11-Aug-16  
 Meeting Time: 6:00pm  
 Next Meeting Date: 17-Aug-16

### Attendees:

✓ Jocelyn Tavares	Library Director	✓	Drayton Fair - LLB Architects
✓ Ron O'Connor	Library Trustee	✓	Mallory Dempty - LLB Architects
✓ Alison Cembalisky	Library Trustee	✓	Kathleen Bartels - LLB Architects
✓ EveMarie Cabral	Library Trustee		
✓ Lorie Van Hook	Dighton Library		
✓ Britt Grealish-Rust	Dighton Library		
✓ Joanne Racine	Volunteer		
✓ Melissa Babey	Volunteer		
✓ Zack Lapointe	Volunteer		
✓ Dan Pallotta	P3, OPM		
✓ Rob Todisco	P3, OPM		

Initial Date	Responsible	Status	Description
8/11/16		Noted	Meeting opened at 6:00pm. The purpose of tonight's meeting is to review conceptual design options proposed by LLB Architects.
8/11/16	LLB	In Process	<p><b>Design Options:</b> - LLB presented four conceptual design approaches for the building and general site configuration.</p> <p><b>Option 1</b> - P11. Wraps around the building, 3 floors</p> <p><b>Option 2</b> - P12. Also wrap around the building, just stretched more behind the building, 3 floors</p> <p><b>Option 3</b> - P13. The current building is moved up, new construction is wrapped around, 2 floors.</p> <p><b>Option 4</b> - P14. The current building is moved up and closer to the parking lot, with construction built more centrally behind it. 2 floors.</p>
8/11/16	LLB	In Process	<p><b>Building Program</b> - LLB presented key programmatic spaces in their general, to-scale size. The Bldg program calls for 9,530GSF, and based on the early design schemes, LLB has calculated 9,718GSF which includes a 30% efficiency factor. The actual GSF will continue to be worked out through narrowing the conceptual design options.</p>
8/11/16	P3	In Process	<p><b>Zoning</b> - Jocelyn and P3 will study the zoning options with the building department and provide direction to LLB regarding which options are most feasible based on zoning feedback.</p>
8/11/16	Director	Noted	<p><b>MBLC Schedule</b> - Mandatory Grant Application workshop dates are October 19th, 20th, or 21st. Attendance to one workshop is required for the Director.</p>
8/11/16		Noted	<p><b>Meeting Adjourned. Next Meeting: August 17, 2016 at 7:00pm</b></p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.