

## Meeting Minutes

Project: Dighton Public Library  
 Meeting Date: 17-Aug-16  
 Meeting Time: 7:00pm  
 Next Meeting Date: TBD

### Attendees:

✓ Jocelyn Tavares	Library Director	×	Drayton Fair - LLB Architects
✓ Ron O'Connor	Library Trustee	×	Mallory Dempty - LLB Architects
✓ Alison Cembalisky	Library Trustee	×	Kathleen Bartels - LLB Architects
✓ EveMarie Cabral	Library Trustee		
✓ Lorie Van Hook	Dighton Library		
✓ Britt Grealish-Rust	Dighton Library		
✓ Joanne Racine	Volunteer		
×	Melissa Babey		Volunteer
×	Zack Lapointe		Volunteer
✓ Dan Pallotta	P3, OPM		
✓ Rob Todisco	P3, OPM		

Initial Date	Responsible	Status	Description
8/17/16		Noted	Meeting opened at 7:00pm.
8/11/16	P3	Pending	<b>Library Zoning Update:</b> P3 and Jocelyn met with the Building Commissioner this week to discuss the lack of clarity with the local Zoning Ordinance. Since the library does not have a defined classification of "Use", P3 will be submitting a letter to the Building Commissioner requesting that the Library be eligible for zoning exemption pursuant to Chapter 3 section 40A, also known as the "Dover Amendment."
8/17/16	P3	Noted	<b>Zeneca property impacts</b> - Based on a cursory review of the recently completed Zeneca RCRA Facility Investigation Report, the areas of contaminated soils and ground water do not appear to be within close proximity of the library property.  Based on a review of the property "gifted" by Zeneca, the library is now the owner of the land where the parking lot currently is, however there is a 30 year building restriction on this land.
8/17/16	LLB	In Process	<b>Conceptual Design Options</b> - The zoning feedback from the Building Commissioner will help steer the design team. Because of the restrictions on the parking lot land, any options that involve building on it, are not possible. P3 will update LLB on the zoning update and provide committee feedback.
8/17/16	Committee	In Process	<b>Community Outreach</b> - P3 presented a new Newsletter to the committee. P3 recommends publishing regular newsletters on the library website and leaving copies at the circulation desk for patrons to view/take. As the design develops, the team will decide on what kind of public presentations to make, and what type of other public boards to update and when.
8/17/16		Noted	<b>Meeting Adjourned. Next Meeting: To Be Determined.</b>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.