

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
January 9, 2019
7:00 PM

Call to Order Trustee Meeting at 7:02 PM

Roll Call – EveMarie Cabral, Alison Cembalist, Ron O’Connor, Jocelyn Tavares.
Alison moved to accept the December 19 minutes. Eve seconded. Minutes approved.

Old Business

- Discussed how to give online survey participants eligibility to win prize: create an end page in survey that redirects to a separate form that will allow them to enter personal information. The two web pages are not tied together, so the survey has no personal identifying markers.
- Evaluation of Director tabled to end of meeting.
- Policy Updates: Discussed what Alison found regarding support animals; need to check Massachusetts law. Jocelyn will send Collection Development and Maintenance policy. Jocelyn will also work on Patron Complaint and Customer Service statement; snow and emergency closing and Building Use policy.
- Jocelyn discussed phone call from newest commissioner at Massachusetts Board of Library Commissioners. Ron may be able to attend Legislative Breakfast.

New Business

- Discussed statistics.
- Fiscal Year 20 budget instructions were given, and they are due on January 31. Trustees need to vote on it by then. Board scheduled a tentative meeting of Thursday, January 16 at 6:15 to approve the budget.
- Annual Report is due on January 31. Jocelyn will start working on it.
- Employee review and discussion took place. Board and Director agreed on goals, including adding Technology updates to Meeting Agendas, explaining how to incorporate goals into work schedule, and progress reports.

Questions/Input

Friends

Personnel

Correspondence

Upcoming Programs

Adjournment

- Eve moved to adjourn. Alison seconded. Meeting adjourned at 9:15 PM.