

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
August 27, 2020
6:00 PM

Due to the increasing concern surrounding the Coronavirus pandemic, this meeting was to the public through the Zoom Conferencing platform. A recording of the meeting was aired on Comcast Local TV 9 and posted on the Town of Dighton YouTube Channel.

Call to Order Trustee Meeting Started at 6:09 with Zoom

Roll Call – EveMarie Cabral, Ron O’Connor, Jocelyn Tavares

Ron O’Connor called the meeting to order with the statement regarding the Zoom conferencing platform.

The zoom recording of the meeting started late.

Eve moved to accept the minutes of the June 17 Joint Meeting with the Council on Aging, Board or Selectmen and Pandemic Reopening Task Force; the July 9 Board of Trustees Meeting; and the July 30 Joint Meeting with the Board of Selectmen. Ron seconded the motion. All minutes were approved.

Old Business

- The approval of the strategic plan tabled for a full board.

New Business

- Discussed both Fiscal Year end statistics and July statistics. Of note, June 2020 was the beginning of curbside pickup. Online resources were heavily used in Overdrive particularly and hoopla.
- Library operations during covid: In person and Zoom book discussions. We will be trying these. Lorie has put together take home crafts and the story walk which has generated positive feedback. We will be working with area libraries to plan digital programming together in order to maximize the outcome of results.
- Payment Authorization Form: We need to fill in an updated form for the Town.
- Library Bills: Eve has been signing library invoices for the town. We have been prioritizing invoices and the purchases of books. Getting the items that we need to make the library run the most to be in line with town spending restrictions. Discussed digital magazine renewals upcoming October 1st. It isn’t the most heavily used collection, but we decided it may be useful to have it if there is a possibility of another quarantine.
- Update on Old Town Hall: approval from Town Administrator to purchase a new printer for Old Town Hall. Waiting for appropriate furniture for public computing.
- Spending Freeze: the Discretionary spending process includes a requisition form that gets approval from Town Accountant and Board of Selectmen depending upon the threshold of spending. This is borne in part because of state budget and state aid.
- Begin the discussion of expanding the Board of Trustees. Will send the by-laws to the Board of Trustees. One of the Strategic Plan objectives. Steps are timing related – Selectmen have to approve and this has to go to Town meeting. Possible to do this for Annual Town Meeting.
- Board of Selectmen’s Meeting from Wednesday, August 26: discussion focused on what would minimally need to be done to open the library. Second means of egress and accessible restroom. Bringing this item to the Special Town Meeting Warrant.

Questions/Input

Friends

Personnel

- Introduce contract for the director – to memorialize what is actually happening.
- Clerical contract under negotiation. Library staff are party to that contract.

Correspondence

Upcoming Programs

Adjournment Eve moved to adjourn the meeting. Ron seconded. Meeting adjourned at 6:45.