

**DIGHTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES**  
**August 5, 2021**  
**6:30 PM**

*Due to the increasing concern surrounding the Coronavirus pandemic, this meeting was open to the public through the Zoom Conferencing platform. A recording of the meeting was aired on Comcast Local TV 9 and posted on the Town of Dighton YouTube Channel.*

Call to Order Trustee Meeting Started at 6:43.

This was a hybrid meeting with public participation through with Zoom.

Roll Call – Zoom participant: EveMarie Cabral, trustee

In person participants: Ron O’Connor, Chair; Rita Araujo, trustee; Jocelyn Tavares, library director.

Members of the public present participating by Zoom: none present

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

Rita Araujo moved to approve the July 1 minutes. Eve Cabral approved. No further discussion.

Ron O’Connor: Aye

Rita Araujo: Aye.

EveMarie: Aye

Motion carried. Minutes of July 1 is approved.

Old Business

- Library Operations: Jocelyn’s report is focused on the building.
  - Jocelyn sent Board email of July 26. The building at 395 Main Street has a contract with an architect. They have been here to take measurements and photos. They have not submitted drawings.
  - There is the possibility of HVAC system being re-done at Main Street through the Green Communities Grant. The downstairs would have major construction being done.
  - Staff have begun discussion on how to prioritize collections to bring to temporary locations and move them around Main Street in preparation for downstairs construction. We are looking at the shelving downstairs as options for bringing to the locations.
  - We are expecting Modular Unit to arrive next week. From July 28 Board of Selectman’s meeting, there was digging of property and laying of gravel for parking. Modular to be placed on property line of Briggs proerpty and Twon Hall. Foundation worked on and sewer and water lines being worked on. There is a break in the stone wall between the properties that they can use for a walkway.
  - The MBLC Building Consultants are aware of what is happening and will come do a site visit. They have already givne me an idea of an initial layout. Shelving around the walls of the middle room and mobile shelving for the middle of the room. There is enough funds in state aid to purchase the furniture. We think we need some materials of each type in both locations. TA Mullen is interested in having Youth Services in Lower Level Conference Room of Town Hall. There are concerns about the loss of a meeting room.

- Ron asked about MBLC approval. Jocelyn replied that the Building consultants offered their expertise for making the layouts and buildings work. The State Aid Unit is going to want to check in to see how things are going to see what we are doing. She is unsure if they will have recommendations.
- The library has had real difficulty managing to get space for library programming. Options were discussed. Jocelyn read a letter from Ms. Irene Allie that was later on the agenda but pertained to this discussion.
- Ron thanked Ms. Allie for the letter. Trustees agree to issue a response. The Trustees share the concerns of Ms. Allie.
- Pop-up libraries are a month in, and it has been well received. Jocelyn recognized Lorie's dedication to the pop-up library and the work involved. Rita also mentioned that she attended the Flying Dog program and was pleased with the turnout, especially on such a hot day.
- Hot spots have arrived. Jocelyn is still applying for devices. The due date for that process is August 13.
- CARES Act grant is spent; This was administered through the MBLC. The Libraries Transforming Communities grant through the American Library Association update – Jocelyn has completed the training required for facilitation.

#### New Business

- Statistics presented are for the fiscal year end 21. Large growth in online resources. Ron mentioned he thought patrons may be interested in seeing some of these numbers that show the year, and how busy it is despite the challenging times. The year was more steady and we saw the same trends as in previous years.
- Added streaming options: Access Video on Demand and Access Video on Demand for Kids. Will also participate in group purchase with SAILS libraries for a Kanopy subscription.
- Eve volunteered to sign payroll. Ron and Rita approved invoices.
- Arrangement of meeting for staff and trustees to meet with Town Administrator Mullen on Thursday, August 19 at 1:00 at the library.
- Ron signed the SAILS Network agreement for FY22, including PC Support. SAILS sent a value of service that says the Dighton Public Library receives over \$180,000 in services for our investment.
- Trustees approved a day in the fall for staff development.

#### Questions/Input

##### Friends

- Firecracker Festival was a successful event. Ron passed on congratulations to the Parks and Recreation Department for organizing the day.
- Friends are meeting on Thursday, August 19 at 6:30 in the Police Station meeting room.
- Discussed proposal for collaboration with the Trails Committee.
- Friends are discussing advocacy efforts.

##### Personnel

##### Correspondence

##### Upcoming Programs

- Jocelyn discussed upcoming programs.

Adjournment Rita moved to adjourn the meeting. Eve seconded.

Ron O'Connor: Aye  
 Rita Araujo: Aye  
 EveMarie Cabral: Aye

Motion carries. Meeting adjourned at 7:50.