

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
November 4, 2021
6:30 PM

Due to the increasing concern surrounding the Coronavirus pandemic, this meeting was open to the public through the Zoom Conferencing platform. A recording of the meeting was aired on Comcast Local TV 9 and posted on the Town of Dighton YouTube Channel.

Call to Order Trustee Meeting Started at 6:37.

This was a hybrid meeting with public participation through with Zoom.

Roll Call – In-person participants: Ron O’Connor, Chair; EveMarie Cabral, trustee; Rita Araujo, trustee; Jocelyn Tavares, library director

Members of the public present participating by Zoom: Leonard Hull, Board of Selectmen.

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

Rita moved to approve June 22 meeting minutes. Eve seconded.

Rita Araujo:	Aye
EveMarie Cabral:	Aye
Ron O’Connor:	Abstained
Motion carries.	

Old Business

- Library Operations: Town Hall operations going well. Lorie is comfortable adding preschool and toddler story times. She and Lisa are also adding take and make crafts, as well as adding activities during the Saturday of Lights On. Both during the day and during the festivities. Possible ideas are holding crafts, hosting Mrs. Claus, etc but our timing is off with the Lights On Committee. Lorie came up with ornament craft with the year on it, a commemorative Lights On ornament.
- Modular Unit: Working on getting wireless connection and adaptor for the desktop computer. Still working on the workflow between buildings and adjusting to new desks. Telephones are working in the modular. Ehatever day it was promised, it was delivered from Comcast.
- Still waiting to hear about the five laptops for federal grant. Decision made that if we do not hear from the Universal Service Administrative Co. (USAC) on the funding decision for the laptops, the library would put the hotspots into circulation. This is one week following the bad weather that affected power for large portions of Dighton. Possible purchase Trustee authorization of devices as well.
- Libraries Transforming Communities grant. Finalizing purchases with grant money. Includes Video on Demand and Kids Video on Demand (\$1500), renewed Zoom (\$138), looking at equipment to provide better quality hybrid meetings and virtual programming. Awaiting feedback from other libraries specific to programming. Also money set aside to purchase tripod. Balance to put toward Kanopy streaming service.
- Shared draft letter with Board prior to meeting. Authorized to send it to Ms. Allie.
- Discussed the Cultural Council grant applications that were submitted to the Dighton Cultural Council.

- Holiday Hours – Confirmed all of the town hall hours of operation during the holidays of Thanksgiving week, Christmas week and New Year’s.

New Business

- Statistics discussed. Ten per cent increase in items circulated. Pleased with Video on Demand usage as well. Hopeful that story times will increase usage with the adult collection browsing located in the Youth Library. Many libraries are working to increase usage after the pandemic. Participating in Lights On will be a positive thing for the library. Hope to do more outreach with organizations like the Co-Op, who used to visit us at Main Street on a weekly basis. Need to get in touch with them. Not sure if schools are allowing visits to classrooms yet for outreach, or if there are other opportunities in Dighton for outreach.
- Capital Outlay form is due this month. Jocelyn and Town Administrator Mullen spoke about the form and TA Mullen has a quote from the Owners Project Manager (OPM) who worked on the Police Station Project. The quote includes feasibility study work for both the library and the fire station. Jocelyn was aware of other library projects paying in the \$75,000 range for their feasibility studies. The Dighton one was less.
- Pat Gailes asked about a collection of arrowheads the library owned. Jocelyn asked if it would be possible to loan them to the Historical Society for display since the library was never in a position to do so in a good way. We discussed what Pat and Jocelyn thought the provenance of the arrowheads may have been. Create a memorandum of understanding to commemorate the transaction.

Questions/Input

- Mr. Hull strongly encouraged the library to submit a proposal to the Capital Outlay Committee. He emphasized the library had support in the community.
- Mr. Hull asked about if the library went to Lincoln Village and Jocelyn explained when the library did go.
- Mr. Hull recommended that the library talk to Nicole Mello at Co-op to connect so that we can re-establish the relationship.

Friends

- Gift card fundraiser is available now. Forms are available in both locations. Due on November 30. All concerned about potential delays.
- The Friends also have a holiday tree in the Festival of Trees at Araujo’s.

Personnel

Correspondence

Upcoming Programs

- Jocelyn discussed upcoming programs.

Adjournment Rita moved to adjourn the meeting. Eve seconded.

Ron O’Connor: Aye

EveMarie Cabral: Aye

Rita Arajuo: Aye

Motion carries. Meeting adjourned at 7:31.