

**DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
October 20, 2021
6:30 PM**

Due to the increasing concern surrounding the Coronavirus pandemic, this meeting was open to the public through the Zoom Conferencing platform. A recording of the meeting was aired on Comcast Local TV 9 and posted on the Town of Dighton YouTube Channel.

Call to Order Trustee Meeting Started at 6:34.

This was a hybrid meeting with public participation through with Zoom.

Roll Call – In-person participants: Ron O’Connor, Chair; EveMarie Cabral, trustee; Rita Araujo, trustee; Jocelyn Tavares, library director

Members of the public present participating by Zoom: Michael Mullen, Town Administrator.

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

Rita moved to approve June 9 Joint Meeting, August 5 and September 9 meeting minutes. Eve seconded.

Eve Cabral:	Aye
Rita Araujo:	Aye
Ron O’Connor:	Aye
Motion carries.	

Special Agenda Items

- Town Administrator (TA) Mullen introduced the work of the Capital Outlay Committee and introduced the Capital Request Form and scoring request form to prioritize and score capital needs within the town. It was reviewed and sent to form to boards, departments and committees. Boards, departments and committees are asked for input with the first submissions due by November 18 for the Fiscal Year 23 capital plan. This is envisioned to be a 5 year plan. The request should include items that are more than \$5,000 or if it would be an annual warrant article or special town meeting warrant article. Feasibility studies would be appropriate for building projects.
- Productive meeting with Representative Haddad. Jocelyn and Ron were also in attendance. Focus was on ARPA funds. One of the uses highlighted in the Treasury Guidance is funding for what is called “Multipurpose Facility Projects,” which include libraries that provide public access to the Internet that offer resident assistance for certain purposes (workforce development, virtual learning as an example).
- The Massachusetts Board of Library Commissioners (MBLC) seems to be using federal money toward workforce development, broadband, virtual learning incentives for libraries. Jocelyn would need to set up a meeting with town officials and MBLC representatives.

Old Business

- Library Operations: We are still waiting for phones at the Town Hall. We are learning what we don’t know.

- Still waiting to hear about the five laptops for federal grant. Another grant round has been announced, but first round applicants who are still awaiting status have been advised to not reapply.
- Libraries Transforming Communities grant. One person attended one of the discussions – the hybrid. Jocelyn needs to finish the requirements. The selectmen showed interest in attending, but there was conflict in their schedule. Jocelyn is unsure if there was not interest, people are busy, or other reasons. There seemed to be interest.
- Draft letter to Mrs. Allie needs to be done still.
- Rita asked about book group. The book group is meeting in the Lower Level of the Town Hall.
- Holiday Hours – probably should be placed in new business, but because the library is so connected with town hall now, should the library have separate hours. When the library was standalone, Wednesday would be a short day. Town Hall may be closed on that Wednesday, November 24. Ron said that if Town Hall was closed, it would make sense that the library was closed. Christmas would be the same the way the holiday fell. Tentatively keep the schedule in line with how the library has done things and await town hall schedule.

New Business

- Statistics discussed. September typically declines with school opening. Online resources continue to be steady. Library feels like it is in a “rebuild” stage. Ron asked about Kanopy; there is a November 1 start. The statistics show that there is a stable pattern of usage. Discussed different ways of disseminating messaging about the library: Special Town Meeting, Lions Sign.
- State Ethics Form/Conflict of Interest exam certificate and Acknowledgement reminder from the Town Clerk
- Cultural Council grant deadline extended to November 1. Jocelyn is meeting with Zeiterion Theater for potential ideas on programming.

Questions/Input Friends

- Held Annual Meeting on October 14. Election of officers and will use a digital program for creating advocacy video.

Personnel

Correspondence

Upcoming Programs

- Jocelyn discussed upcoming programs.

Adjournment Eve moved to adjourn the meeting. Rita seconded.

Ron O’Connor: Aye

EveMarie Cabral: Aye

Rita Arajuo: Aye

Motion carries. Meeting adjourned at 7:18.