

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
March 3, 2022
6:30 PM

Due to the increasing concern surrounding the Coronavirus pandemic, this meeting was open to the public through the Zoom Conferencing platform. A recording of the meeting was aired on Comcast Local TV 9 and posted on the Town of Dighton YouTube Channel.

Call to Order Trustee Meeting Started at 6:30.

This was a hybrid meeting with participation through Zoom.

Roll Call – In-person participants: Ron O’Connor, Chair; EveMarie Cabral, Trustee; Rita Araujo, trustee; Jocelyn Tavares, library director

Zoom participants: None

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

Eve moved to approve February 3 meeting minutes. Rita seconded.

Ron O’Connor:	Aye
Rita Araujo:	Aye
Eve Cabral:	Aye
Motion carries.	

Old Business

- Library Operations: Both locations seem to be operating smoothly.
 - Town Hall: story times continue and movie nights are being planned for Monday night.
 - Modular: Regular library operations continue.
- ARPA funded hotspots have been processed and are available for patron use. Still waiting to hear about approval for change in the vendor for the laptop purchase with the Universal Service Administrative Company (USAC), a federal agency that implements policy of the FCC.
- A document with the different activities from the strategic plan was distributed for review. The activities were given different priorities and assigned to the different fiscal years that encompass the strategic plan. Board will review to determine if draft priorities are in line with expectations. This will be the basis of the Action Plan for fiscal year 2023.
- Annual Town Report draft had been distributed for Board review. Suggested edits including being clear that the opening of the library in August 2021 referred to prior closing due to the pandemic. Also suggested that the “Firecracker Festival” be defined for readers.
- Jocelyn met with Town Administrator and Town Accountant regarding the library’s Fiscal Year 23 budget. They were in support of increasing page hours to 15 hours per week but had funding concerns in being able to deliver on the substitute staff hours. That amount was removed from the Town Administrator’s recommendation.

New Business

- Discussed statistics.
- Payroll and bills approved.

- Jocelyn distributed self evaluation of performance review. Board to do their portion of the evaluation. Discussion will take place for the Trustee meeting of April 7. The only other agenda item to be included is the Action Plan activities. This is Eve's last meeting and the Board would like to include any input she has.

Questions/Input

Friends

Personnel

Correspondence

Upcoming Programs

Adjournment Eve moved to adjourn the meeting. Rita seconded.

Ron O'Connor: Aye

Eve Cabral: Aye

Rita Araujo: Aye

Motion carries. Meeting adjourned at 7:42.